

**BURR RIDGE PARK DISTRICT**

**ORDINANCE NO. 24-01**

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**WHEREAS**, this Combined Budget and Appropriation Ordinance was prepared in tentative form and available for public inspection at least thirty (30) days prior to final action hereon, and

**WHEREAS**, a public hearing was held for this Budget and Appropriation Ordinance on the 17th day of July 2024, and

**WHEREAS**, a notice was published in the Suburban Life, a newspaper circulated within the Burr Ridge Park District at least one week prior to the time of such hearing;

**NOW, THEREFORE, BE IT ORDAINED**, by the Board of Park Commissioners of the Burr Ridge Park District, Cook and Du Page Counties, Illinois, that:

**SECTION 1:** The Board of Park Commissioners hereby finds that the facts contained in the preamble to this Ordinance are true and correct, and are hereby included as part of this Ordinance.

**SECTION 2:** The following sums listed or so much thereof as may be authorized by law, be and the same, are hereby appropriated for park purposes for the fiscal year beginning May 1, 2024 and ending April 30, 2025; the sums of money hereinafter set forth and the objects and purposes of the same are deemed necessary to defray necessary expenses and liabilities for said period for the several purposes following:

**SECTION 3:** All unexpended balances of any item or items of any general appropriation made in this Ordinance may be expended in making up any insufficiency in any item or items in the same general appropriation or any like appropriation made by this Ordinance.

**SECTION 4:** All miscellaneous receipts of revenue from all sources not herein expressly reserved or appropriated shall be available to pay appropriations herein provided for, not payable out of specific funds herein appropriated; that all unexpended balances of annual appropriations of previous fiscal years are hereby reappropriated.

**SECTION 5:** This Ordinance shall be in full force and effect from and after its passage and approval provided by law.

PASSED THIS 17th DAY OF July, 2024.

APPROVED THIS 17th DAY OF July, 2024.

  
\_\_\_\_\_  
PRESIDENT

ATTEST:

  
\_\_\_\_\_  
SECRETARY

AYES: CARLIS, LAWRENCE, PAULIUS, @ VIGLEY.

NAYES: ⊕

ABSENT: MALLOY

**BURR RIDGE PARK DISTRICT  
COMBINED BUDGET & APPROPRIATIONS ORDINANCE  
FISCAL YEAR 24-25**

**SUMMARY**

**BEGINNING CASH ON HAND**

GENERAL CORPORATE FUND	572,866	
RECREATION FUND	1,854,721	
AUDIT FUND	13,046	
LIABILITY FUND	132,375	
PAVING & LIGHTING FUND	67,190	
WOODS POOL FUND	-204,516	
SPECIAL RECREATION FUND	84	
BONDS & INTEREST FUND	-12,329	
CAPITAL IMPROVEMENTS FUND	904,849	
<b>TOTAL CASH ON HAND</b>	<b>3,328,286</b>	<b>3,328,286</b>

**ESTIMATED REVENUE ALL FUNDS**

**PROPERTY TAXES**

GENERAL CORPORATE FUND	800,717	
RECREATION FUND	484,742	
AUDIT FUND	15,666	
LIABILITY FUND	122,304	
PAVING & LIGHTING FUND	10,412	
SPECIAL RECREATION FUND	113,739	
BONDS & INTEREST FUND	353,367	
<b>TOTAL REVENUE</b>	<b>1,900,947</b>	<b>1,900,947</b>

**OTHER RECEIPTS**

FEES & CHARGES	785,750	
INTEREST INCOME	76,825	
RENTAL FEES	25,500	
CONCESSIONS	6,500	
OTHER RECEIPTS	20,200	
DONATIONS	6,000	
BOND PROCEEDS	0	
RECEIVED FROM OTHER FUNDS	0	
<b>TOTAL OTHER</b>	<b>920,775</b>	<b>920,775</b>

<b>TOTAL ESTIMATED REVENUE</b>	<b>2,821,722</b>	<b>2,821,722</b>
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<b>TOTAL FUNDS AVAILABLE</b>		<b>6,150,008</b>
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**ESTIMATED EXPENDITURES**

GENERAL CORPORATE FUND	703,890	
RECREATION FUND	1,251,265	
AUDIT FUND	13,275	
LIABILITY FUND	122,445	
PAVING & LIGHTING FUND	29,075	
WOODS POOL FUND	126,348	
SPECIAL RECREATION FUND	113,185	
BONDS & INTEREST FUND	341,840	
CAPITAL IMPROVEMENTS FUND	478,250	

<b>TOTAL ESTIMATED EXPENSES</b>	<b>3,179,573</b>	<b>3,179,573</b>
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<b>ENDING CASH ON HAND</b>		<b>2,970,435</b>
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<b>TOTAL FUNDS ALLOCATED</b>		<b>6,150,008</b>
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**ARTICLE I - GENERAL CORPORATE FUND**

BEGINNING CASH ON HAND		572,866
<b>ESTIMATED REVENUES</b>		
PROPERTY TAXES	800,717	
INTEREST INCOME	15,000	
RENTAL FEES	7,500	
OTHER	0	
TOTAL ESTIMATED REVENUE	823,217	823,217
<b>TOTAL FUNDS AVAILABLE</b>		<b>1,396,083</b>

**ESTIMATED EXPENDITURES**  
**ADMINISTRATIVE PERSONNEL**

FULL TIME SALARIES	199,799	
BENEFITS	134,150	
MEMBERSHIPS	410	
TOTAL PERSONNEL	334,359	334,359

**OFFICE**

EQUIPMENT SERVICE	21,000	
COMMUNICATIONS	15,500	
POSTAGE	3,550	
EQUIPMENT	200	
SUPPLIES	13,600	
TOTAL OFFICE	53,850	53,850

**PROFESSIONAL SERVICES**

LEGAL COUNSEL	8,000	
OTHER	1,500	
TOTAL PROFESSIONAL SERVICES	9,500	9,500

**GENERAL ADMINISTRATIVE EXPENSES**

PUBLIC RELATIONS	4,700	
LEGAL NOTICES	500	
DUES	7,500	
ADMINISTRATIVE SERVICES	2,750	
BANK FEES	2,500	
ADMINISTRATIVE SUPPLIES	2,350	
SUBSCRIPTIONS	35	
TOTAL GENERAL ADMINISTRATIVE	20,335	20,335

**VEHICLE**

SERVICE	4,250	
EQUIPMENT	1,100	
SUPPLIES	8,350	
MILEAGE REIMBURSEMENT	2,000	
TOTAL VEHICLE	15,700	15,700

**BUILDINGS**

SERVICE	2,000	
EQUIPMENT	150	
SUPPLIES	2,500	
TOTAL BUILDINGS	4,650	4,650

**PARKS**

FULL TIME SALARIES	61,092	
PART TIME SALARIES	35,900	
BENEFITS	42,654	
TRADE SERVICE	70,250	
EQUIPMENT	7,950	
SUPPLIES	24,000	
UTILITIES	23,650	
TOTAL PARKS	265,496	265,496

**TOTAL ESTIMATED EXPENDITURES**

		<b>703,890</b>
TRANSFER TO CAPITAL IMPROVEMENT FUND		0
ENDING CASH ON HAND		692,193
<b>TOTAL FUNDS ALLOCATED</b>		<b>1,396,083</b>

**ARTICLE II - RECREATION FUND**

BEGINNING CASH ON HAND 1,854,721

**ESTIMATED REVENUES**

PROPERTY TAXES	484,742	
FEES & CHARGES	721,000	
INTEREST INCOME	35,000	
RENTAL FEES	10,000	
CONCESSIONS	0	
OTHER	500	
TOTAL ESTIMATED REVENUE	1,251,242	1,251,242
<b>TOTAL FUNDS AVAILABLE</b>		<b>3,105,963</b>

**ESTIMATED EXPENDITURES****ADMINISTRATIVE PERSONNEL**

FULL-TIME SALARIES	147,937	
PART-TIME SALARIES	99,500	
BENEFITS	107,193	
MEMBERSHIPS	530	
TOTAL PERSONNEL	355,160	355,160

**GENERAL ADMINISTRATION EXPENSES**

ACTIVENET FEES	37,000	37,000
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**BUILDING**

PART-TIME WAGES	60,000	
TRADE SERVICE	28,000	
EQUIPMENT	1,500	
SUPPLIES	10,000	
UTILITIES	33,750	
TOTAL BUILDING	133,250	133,250

**RECREATION PROGRAM**

FULL-TIME SALARIES	78,000	
PART-TIME SUPPORT SERVICES	5,000	
BENEFITS	58,390	
MEMBERSHIPS	265	141,655
EQUIPMENT & RENTALS		3,000
BROCHURE EXPENSE		19,700
CONTRACTUAL SERVICE		185,000
PROGRAM LEADERS		300,000
SUPPLIES		50,000
SPECIAL EVENTS		14,000
SENIOR SERVICES		12,500
TOTAL RECREATION PROGRAM	725,855	725,855

**TOTAL ESTIMATED EXPENDITURES 1,251,265**

TRANSFER TO CAPITAL IMPROVEMENT FUND 0

ENDING CASH ON HAND 1,854,698

**TOTAL FUNDS ALLOCATED 3,105,963**

**ARTICLE III - AUDIT FUND**

BEGINNING CASH ON HAND 13,046

**ESTIMATED REVENUES**

PROPERTY TAXES	15,666	
INTEREST INCOME	325	
<b>TOTAL ESTIMATED REVENUE</b>	<b>15,991</b>	<b>15,991</b>

**TOTAL FUNDS AVAILABLE 29,037**

**ESTIMATED EXPENDITURES**

LEGAL SERVICE	0	
AUDIT SERVICE	13,275	
OTHER SERVICE	0	
<b>TOTAL ESTIMATED EXPENDITURES</b>	<b>13,275</b>	<b>13,275</b>

ENDING CASH ON HAND 15,762

**TOTAL FUNDS ALLOCATED 29,037**

**ARTICLE IV - LIABILITY FUND**

BEGINNING CASH ON HAND 132,375

**ESTIMATED REVENUES**

PROPERTY TAXES	122,304	
INTEREST INCOME	3,500	
OTHER INCOME	4,700	
<b>TOTAL ESTIMATED REVENUE</b>	<b>130,504</b>	<b>130,504</b>

**TOTAL FUNDS AVAILABLE 262,879**

**ESTIMATED EXPENDITURES**

SALARIES	52,172	
BENEFITS	19,414	
MEMBERSHIPS	79	71,665
RISK MANAGEMENT		6,050
INSURANCE PREMIUMS		31,930
UNEMPLOYMENT COMPENSATION		7,800
RESERVE FOR DEDUCTIBLE		5,000
<b>TOTAL ESTIMATED EXPENDITURES</b>	<b>122,445</b>	<b>122,445</b>

ENDING CASH ON HAND 140,434

**TOTAL FUNDS ALLOCATED 262,879**

**ARTICLE V - PAVING & LIGHTING FUND**

BEGINNING CASH ON HAND		67,190
<b>ESTIMATED REVENUES</b>		
PROPERTY TAXES	10,412	
INTEREST INCOME	1,500	
TOTAL ESTIMATED REVENUE	11,912	11,912
<b>TOTAL FUNDS AVAILABLE</b>		<b>79,102</b>
<b>ESTIMATED EXPENDITURES</b>		
BUILDING EXPENSES	5,250	
PARKS LIGHTING EXPENSES	8,975	
SNOW PLOWING	7,500	
PARKS PAVING EXPENSES	7,350	
<b>TOTAL ESTIMATED EXPENDITURES</b>	<b>29,075</b>	<b>29,075</b>
TRANSFER TO CAPITAL IMPROVEMENTS FUND		0
ENDING CASH ON HAND		50,027
<b>TOTAL FUNDS ALLOCATED</b>		<b>79,102</b>

**ARTICLE VI - BONDS & INTEREST FUND**

BEGINNING CASH ON HAND		-12,329
<b>ESTIMATED REVENUES</b>		
PROPERTY TAXES	353,367	
INTEREST INCOME	750	
TOTAL ESTIMATED REVENUE	354,117	354,117
<b>TOTAL FUNDS AVAILABLE</b>		<b>341,788</b>
<b>ESTIMATED EXPENDITURES</b>		
PROFESSIONAL SERVICES	1,400	
TRANSFER TO CAP IMP FUND	0	
DEBT RETIREMENT	340,440	
TOTAL	341,840	341,840
<b>TOTAL ESTIMATED EXPENDITURES</b>		<b>341,840</b>
TRANSFER TO CAPITAL IMPROVEMENT FUND		0
ENDING CASH ON HAND		-52
<b>TOTAL FUNDS ALLOCATED</b>		<b>341,788</b>

**ARTICLE VII - WOODS POOL FUND**

BEGINNING CASH ON HAND -204,516

**ESTIMATED REVENUES**

INTEREST INCOME	0	
FEES & CHARGES	64,750	
RENTAL FEES	8,000	
CONCESSIONS	6,500	
DONATIONS	1,000	
OTHER INCOME	15,000	
TOTAL ESTIMATED REVENUE	95,250	95,250
<b>TOTAL FUNDS AVAILABLE</b>		<b>-109,266</b>

**ESTIMATED EXPENDITURES****OFFICE**

TELEPHONE	1,600	
EQUIPMENT	0	
SUPPLIES	0	
TOTAL OFFICE	1,600	1,600

**BUILDING**

TRADE SERVICE	3,800	
EQUIPMENT	200	
SUPPLIES	100	
CONCESSIONS	3,000	
TOTAL BUILDING	7,100	7,100

**POOL EXPENSES**

REPAIRS AND MAINTENANCE	12,000	
EQUIPMENT	250	
SUPPLIES	8,500	
UTILITIES	17,800	
TOTAL POOL EXPENSES	38,550	38,550

**PERSONNEL**

IN-SERVICE TRAINING	8,500	
FULL-TIME SALARIES	17,748	
PART-TIME SALARIES	11,000	
LIFE GUARDING	30,000	
BENEFITS	2,100	
TOTAL	69,348	69,348

**SWIM LESSON PROGRAMS**

CONTRACTUAL SERVICE	0	
PROGRAM LEADERS	9,500	
EQUIPMENT	150	
SUPPLIES	100	
TOTAL SWIM LESSON PROGRAMS	9,750	9,750

**TOTAL ESTIMATED EXPENDITURES 126,348**

ENDING CASH ON HAND -235,614

**TOTAL FUNDS ALLOCATED -109,266**



**ARTICLE VIII - SPECIAL RECREATION FUND**

BEGINNING CASH ON HAND		84
<b>ESTIMATED REVENUES</b>		
PROPERTY TAXES	113,739	
INTEREST INCOME	750	
TOTAL ESTIMATED REVENUE	114,489	114,489
<b>TOTAL FUNDS AVAILABLE</b>		
		<b>114,573</b>
<b>ESTIMATED EXPENDITURES</b>		
<b>ADMINISTRATION</b>		
SALARIES	26,086	
BENEFITS	10,060	
MEMBERSHIPS	39	
ADA EQUIPMENT	500	
ADA SUPPLIES	0	
SRA MEMBERSHIP FEES	41,500	
ADA ASSISTANCE	20,000	
TOTAL ADMINISTRATION	98,185	98,185
<b>PARKS</b>		
TRADE SERVICES	15,000	15,000
TOTAL ESTIMATED EXPENDITURES		<b>113,185</b>
ENDING CASH ON HAND		1,388
<b>TOTAL FUNDS ALLOCATED</b>		<b>114,573</b>

**ARTICLE IX - CAPITAL IMPROVEMENTS FUND**

BEGINNING CASH ON HAND		904,849
<b>ESTIMATED REVENUES</b>		
INTEREST INCOME	20,000	
BOND PROCEEDS	0	
DONATIONS	5,000	
OTHER INCOME	0	
RECEIVED FROM OTHER FUNDS	0	
TOTAL ESTIMATED REVENUE	25,000	25,000
<b>TOTAL FUNDS AVAILABLE</b>		
		<b>929,849</b>
<b>ESTIMATED EXPENDITURES</b>		
<b>ADMINISTRATIVE EXPENSES</b>		
	0	0
<b>OFFICE PROJECTS</b>		
COMPUTERS & SOFTWARE	8,650	
OFFICE FURNISHINGS & EQUIPMENT	11,800	
TOTAL	20,450	20,450
<b>PROFESSIONAL SERVICES</b>		
MASTER PLAN SERVICES	0	
TOTAL	0	0
<b>VEHICLES</b>		
VEHICLE PURCHASE & EQUIPMENT	60,000	
TOTAL	60,000	60,000
<b>BUILDINGS</b>		
TRADE SERVICE STORAGE BUILDING	2,500	
TRADE SERVICE COMMUNITY CENTER CONST	0	
TRADE SERVICE COMMUNITY CENTER	40,000	
EQUIPMENT STORAGE BUILDING	1,000	
EQUIPMENT COMMUNITY CENTER	2,000	
EQUIPMENT OTHER	1,000	
PROFESSIONAL SERVICES	2,500	
TOTAL	49,000	49,000
<b>PARKS PROJECTS</b>		
TRADE SERVICE	239,500	
EQUIPMENT	69,300	
PROFESSIONAL SERVICES	40,000	
TOTAL	348,800	348,800
CAPITAL REPLACEMENT PROGRAM	0	0
<b>TOTAL ESTIMATED EXPENDITURES</b>		
		<b>478,250</b>
ENDING CASH ON HAND		451,599
<b>TOTAL FUNDS ALLOCATED</b>		
		<b>929,849</b>

I, Jamie Janusz, Secretary of the Burr Ridge Park District in Burr Ridge, Illinois, do hereby certify and attest that the foregoing is a true and correct copy of the original ordinance number 24-01, COMBINED BUDGET AND APPROPRIATION ORDINANCE FOR THE BURR RIDGE PARK DISTRICT FOR THE FISCAL YEAR ENDING APRIL 30, 2025, dated July 17th, 2024, at which said ordinance was passed, and that said ordinance and minutes are on file in my office and that I have carefully compared them together with the originals, and certify to their correctness.

In witness thereof I have hereunto set my hand on the seventeenth day of July, two thousand twenty-four.

Signature

A handwritten signature in black ink, appearing to be 'J. Janusz', written over a horizontal line.


SEAL

CHIEF FISCAL OFFICER'S CERTIFICATE OF ESTIMATED REVENUE  
FOR BURR RIDGE PARK DISTRICT, DU PAGE & COOK COUNTIES, ILLINOIS

I, Patricia Malloy, do hereby certify as follows:

1. I am the chief fiscal officer of Burr Ridge Park District, Du Page & Cook Counties, Illinois
2. I estimate the revenue, by source, of said district for the fiscal year beginning May 1, 2024 and ending April 30, 2025, to be as follows:

<u>SOURCE</u>	<u>AMOUNT</u>
PROPERTY TAXES	\$1,900,947
OTHER RECEIPTS	<u>920,775</u>
	\$2,821,722

  
\_\_\_\_\_  
DATED 7/18/24

(SEAL)

Certificate of the Publisher

Hinsdale Suburban Life

Description: COMBINED BUDGET & APPROPR  
2176176

BURR RIDGE PARK DISTRICT  
15W400 HARVESTER DR.  
BURR RIDGE IL 60527

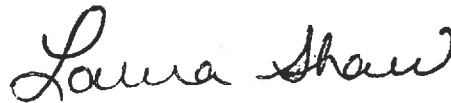
Shaw Media certifies that it is the publisher of the Hinsdale Suburban Life. The Hinsdale Suburban Life is a secular newspaper, has been continuously published weekly for more than fifty (50) weeks prior to the first publication of the attached notice, is published in the Village of Hinsdale, County of DuPage, State of Illinois, is of general circulation throughout that county and surrounding area, and is a newspaper as defined by 715 ILCS 5/5.

A notice, a true copy of which is attached, was published 1 time(s) in the Hinsdale Suburban Life, namely one time per week for one successive week(s). Publication of the notice was made in the newspaper, dated and published on 07/05/2024

This notice was also placed on a statewide public notice website as required by 5 ILCS 5/2.1.

In witness, Shaw Media has signed this certificate by Laura Shaw, its Publisher, at Hinsdale, Illinois, on 5th day of July, A.D. 2024

Shaw Media By:



Laura Shaw, Publisher

Account Number 10070650

Amount \$73.98

**PUBLIC NOTICE**  
LEGAL NOTICE  
BURR RIDGE PARK DISTRICT  
NOTICE FOR PUBLIC  
HEARING FOR THE  
COMBINED BUDGET AND  
APPROPRIATIONS  
ORDINANCE  
PUBLIC NOTICE IS HEREBY  
GIVEN THAT THE Board  
of Commissioners of  
the Burr Ridge Park  
District will conduct a  
public hearing regarding  
the proposed combined  
budget and appropriations  
ordinance for the fiscal  
year commencing May 1,  
2024 and ending April  
30, 2025, at the  
Burr Ridge Community  
Center, 15W400 Harvester  
Drive, Burr Ridge,  
Illinois, Wednesday, July  
17, 2024 at 6:30PM.  
Copies of the proposed  
ordinance are available  
for public inspection at  
[www.brparts.org](http://www.brparts.org).  
Published by order of the  
Board of Park District  
Commissioners.  
Jamie Janusz,  
Board Secretary  
Burr Ridge Park District  
  
(Published in Hinsdale  
Suburban Life July 5, 2024)  
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