

**Burr Ridge Park District
Regular Meeting
October 17, 2016**

REGULAR MEETING

The regular meeting of the Burr Ridge Park District was called to order at the Burr Ridge Community Center at 6:37 pm by President Quigley.

Present: Board Members: Caplis, Fara, Quigley
Absent: Board Members: Bergholz, Malloy
Also Present: Director Jim Pacanowski
Superintendent of Finance, Jamie Janusz
Superintendent of Recreation, Lavonne Campbell

APPROVE

October 17, 2016 Agenda

No changes were made to the Agenda.

September 12, 2016 Regular Meeting Minutes

Caplis moved, seconded by Quigley, and approved by roll call vote to approve the September 12, 2016 Regular Meeting Minutes.

Ayes: Caplis, Quigley Nays: None Abstain: Fara

September 12, 2016 Executive Session Minutes

Caplis moved, seconded by Quigley, and approved by roll call vote to approve the September 12, 2016 Executive Session Minutes.

Ayes: Caplis, Quigley Nays: None Abstain: Fara

OPEN FORUM

No Open Forum

CORRESPONDENCE

Nothing further added to the written report.

REPORTS

Director of Parks and Recreation

Nothing further added to the written report.

Quigley asked for further details on the damage from a neighboring resident. Pacanowski responded that the retaining wall is not a legal height or material. Tameling brought in more material for the property and upon entering the driveway the wall collapsed due to poor and improper construction.

Caplis asked if the property in question is directly north of Citizens Park. Pacanowski responded that it is.

Caplis asked if the drain is contributing to the problems. Pacanowski responded that the drain shown in the photo is a pressure release for water.

Caplis asked Pacanowski to keep the Village updated. Pacanowski responded that the property in question is in County jurisdiction.

Fara expressed concern that the claim for damage to Citizens Park will be \$6,000 to \$7,000 and asked if the owner would be reimbursing the park district for damage. Pacanowski responded that he is investigating a claim through PDRMA to be filed against the homeowners insurance.

Pacanowski will keep the board updated.

Superintendent of Finance

Nothing further added to the written report.

Fara asked if the Pedal the Parks took a different route this year. Janusz responded that Pedal the Parks took the same route this year as in previous years and there were 123 participants.

Recreation Division

In addition to the written report Campbell invited board members to volunteer at the All Hallows Eve event on Halloween. Fara will contact Campbell.

UNFINISHED BUSINESS

No Unfinished Business

NEW BUSINESS

Review Summer 2016 Program Evaluations

Pacanowski presented a report summarizing the Summer 2016 Program Evaluations. While response rates were not high, positive comments regarding programs and staff were high. Some feedback regarding reducing the length of a program will be taken into consideration for next summer. The goal is to get all programs evaluated at least once every couple of years and core programs evaluated on a regular basis.

Caplis commented that a recurring comment is that staff is well liked.

Review 2016 Woods Pool Operations

Pacanowski distributed maps marking the location of families that had membership to Woods Pool in 2016. A map from last summer was also distributed in order to make comparisons. Approximately 59% of members are residents. Of the 15 new resident family memberships received this summer, all 15 were outside of the neighborhood.

Quigley stated that this cycle has been seen in the past.

Fara stated that there is an underlying current of participation that was not seen in the past.

Pacanowski stated that a higher level of participation was received for this season of Woods Pool, however, history suggests it would be difficult to maintain this level of participation year after year.

Quigley stated that roughly half of the memberships are non-residents.

Caplis added that Woods Pool history has been 55 memberships for the lowest participation and 72 for the highest participation.

Pacanowski added that the 72 family member high was prior to Lifetime and Five Seasons Pool Construction.

Fara stated that there was an increase in revenue of \$14,000, however the expenses of guards and Managers has increased.

Campbell responded that because the pool only closed 2 days due to bad weather staff expenses were high. In addition, wage increases of 3% over last year were incurred for staff. There was also difficulty getting guards for the last weekend of the pool season and there was therefore an increase in wages in order to bring guards home from college to work.

Fara stated that this is the first time Woods Pool has exceeded \$100,000 in revenue.

Pacanowski stated that there was elevated staff cost due to good weather patterns. In addition, those weather patterns brought in high daily fees which are reflected in the revenue.

Fara responded that the \$100,000 revenue is therefore the high watermark for Woods Pool.

Quigley added that this is as good as it is ever going to get for Woods Pool.

Campbell added that expenses for Woods Pool are going up.

Pacanowski asked the Board to keep in mind that almost all of the expenses occurring in capital for Woods Pool are arguably operational in nature (maintaining old rather than buying new) and as such could be considered an operating expense of the pool.

In addition, staff is still pursuing options to reduce the cost of a new chlorinating system for the pool for next year. Currently capital expense for the chlorinator is estimated at \$13,000 to \$14,000.

Quigley stated that swim lessons brought in \$30,000 which is probably the highest ever. Campbell responded that swim lessons are consistent.

Caplis added that swim lessons at Woods Pool are popular because they are almost one on one, are taught properly, and in a nice environment.

Pacanowski added that there are several new private swim lesson places that have opened up in the last year or two that may begin to take some of our swim lesson business away. This has not been seen yet.

Campbell added that the swim lesson companies are aiming for year round, more competitive swimming lessons.

Fara asked if swim lesson revenue can be raised.

Campbell stated that the swim lesson revenue has been raised to the maximum. Lessons can't be longer than 11:00 am due to day camp coming to the pool. Revenue for pool use from day camp is high.

Pacanowski added that to a layperson it may look as though revenue for swim lessons can be raised through heavier class loads, however, staff has looked closely at that area and it was limited for safety reasons.

APPROVAL OF BILLS

Caplis asked that Pacanowski provide PDRMA with Andy's Landscaping bill to install temporary fencing at Citizens Park for reimbursement from insurance claim against the homeowner.

Caplis asked what the attorney fees were used for.

Pacanowski responded that the fees were used for ordinance language for the parking lots.

Caplis asked for verification of a Shell bill for \$500.

Pacanowski responded that brakes were needed on the truck.

Caplis asked for verification of the \$250 bond fee.

Janusz responded that this fee is incurred twice a year.

Caplis asked for verification of the purchase of shade structures.

Pacanowski responded that shade structures for sand areas were purchased for Palisades and Whittaker parks.

Caplis asked for verification of Aspen Valley landscaping bill.

Pacanowski responded that this bill is for the outcropping area at Harvester Park.

Caplis asked for verification of Minolta maintenance bill.

Janusz responded that this bill is for the copy machine maintenance and toner.

Caplis asked for verification of the refrigerator repair bill.

Pacanowski responded that the refrigerator needed repair and although the repair was somewhat costly, the replacement of a high end commercial refrigerator would be significantly higher.

Caplis moved, seconded by Fara to Approve the October bills.

Ayes: Caplis, Fara, Quigley

Nays: None

Abstain: None

ADJOURNMENT

Caplis moved, seconded by Fara and unanimously approved to adjourn the regular meeting at 7:05 pm.

Respectfully submitted,

Sherry Stednitz
Recording Secretary