

**Burr Ridge Park District  
Regular Meeting  
December 12, 2016**

**REGULAR MEETING**

The regular meeting of the Burr Ridge Park District was called to order at the Burr Ridge Community Center at 6:30 pm by President Quigley.

Present:	Board Members: Bergholz, Fara, Malloy, Quigley
Absent:	Board Members: Caplis
Also Present:	Director Jim Pacanowski Superintendent of Finance, Jamie Janusz Superintendent of Recreation, Lavonne Campbell Members of the Community

**APPROVE**

**December 12, 2016 Agenda**

No changes were made to the Agenda.

**November 14, 2016 Regular Meeting Minutes**

Malloy moved, seconded by Bergholz, and approved by roll call vote to approve the November 14, 2016 Regular Meeting Minutes.

Ayes: Bergholz, Fara, Malloy, Quigley      Nays: None      Abstain: None

**OPEN FORUM**

No Open Forum

**CORRESPONDENCE**

In addition to the written report, Pacanowski and President Quigley recognized Board Member Malloy for her 25 years of service to the park district and thanked her for her dedication and service.

**REPORTS**

**Director of Parks and Recreation**

In addition to the written report, Pacanowski informed the Board that work has begun on the ice rink. Unconventional weather has required snow removal prior to flooding of the rink which will begin on Tuesday, December 13th.

Personalization Mall has contacted Pacanowski requesting an extension for parking lot usage until February 17th. The last shift of usage will be 7:00 pm. Rent of the parking lot would be at \$400 per week for an additional total cost of \$3,200.

Fara asked if the park district is required to plow the parking lot. Pacanowski responded that Personalization Mall plows the lot.

The Board unanimously agreed to allow the parking lot rental extension for Personalization Mall.

### Superintendent of Finance

In addition to the written report, Janusz informed the Board that an additional \$300 donation has been received for the Foundation Annual Appeal.

Fara asked the total amount received during the Appeal in 2015.

Janusz will get back with the exact amount.

In addition, Janusz asked that all member RSVP for the holiday Christmas party.

### Recreation Division

In addition to the written report Campbell notified the Board that the Polar Express was successful and went well despite difficult weather conditions.

Howard Heil, former Superintendent of the Village of Burr Ridge Public Works, and current resident of Burr Ridge, and Nancy Heil, were introduced by Pacanowski and Campbell.

Heil thanked the Board and Staff for the beautiful park, structures, and grounds, and for the great programs and services offered by the park district. In appreciation, Heil has donated \$5,000 to the park district in order to help continue offering quality services to the residents of the community.

Board Members and Staff thanked Howard and Nancy Heil for their thoughtful and generous donation.

## **UNFINISHED BUSINESS**

### Location of Fitness Court

Pacanowski presented a space allocation sketch for an area near the basketball court as a potential location for the fitness court as suggested by Commissioner Bergholz during a recent site meeting. This was presented to the Foundation which was well received as an acceptable location. The area will offer enough space for the fitness court, will allow an effective buffer, yet still have access to the main area of the park and playground. The final design can be contoured, or curved, and can also be bermed slightly for plantings to offer a buffer area. A special allocation concept sketch for 8 pieces of equipment was provided.

Bergholz stated that the Foundation is happy with the location proposed. The previous location was isolated, this location is near bathrooms, and offers easy access to

trailheads which can be incorporated into the fitness circuit. The shape of the fitness court can be any shape and is large enough for the pieces of equipment the Foundation has preliminary selected. It will be the least problematic in terms of underground activities, such as trees, swails, electric, etc. In addition, it will allow seniors easy access to the main building.

Pacanowski added that the lighting for the athletic fields and courts will need to be addressed in the spring and the main panel board may need to be replaced. At that time, it may be possible to add an additional single bar and light to illuminate the fitness court area should money be available. There is also an opportunity to add a few trees for shade on the west side of the fitness court area in the future.

It was unanimously agreed to move forward with the location of the fitness court near the basketball court as presented.

## **NEW BUSINESS**

### Discuss Property Annexation

Pacanowski presented the Board with a memo from the Attorney proposing annexation proceeding for the development on 91st Street and Route 83. In addition to the development, 2 residential homes would need to be incorporated in order to fulfill the border requirements for annexation. If the properties do not agree to annexation, they may litigate.

Bergholz asked if the 2 residential homes are to the South.  
Janusz replied that they are to the South of the development.

Quigley asked if the properties are annexed into the Village.  
Pacanowski responded that the development annexed into the Village, the 2 residential homes did not annex into the Village.  
Quigley asked if they requested to be incorporated into the park district.  
Pacanowski responded that they did not request annexation into the park district.

Quigley asked how many units are in the development  
Pacanowski responded that there is a main building, several cottages, and a strip mall.  
Janusz added that the entire structure will be 216,000 square feet, consisting of half assisted living and half memory care, with a few independent living homes, consisting of approximately 6 duplex buildings. Space is also allocated for a future strip mall.

Malloy asked for verification that the development doesn't have a vote whether or not they can annex to the park district.  
Quigley stated that the development can fight the annexation legally through attorneys.  
Fara asked about the 2 residential homeowners. The annexation to the park district would not affect annexation to the Village correct.  
Pacanowski responded that each annexation is a separate agreement.

It was unanimously agreed to move forward with the annexation process.

Adopt 2016 Tax Levy Ordinance 16-03

Malloy moved to Adopt 2016 Tax Levy Ordinance 16-03. Seconded by Fara. Approved by roll call vote.

Ayes: Bergholz, Fara, Malloy, Quigley      Nays: None      Abstain: None

**APPROVAL OF BILLS**

Quigley asked for verification of Active Network bill for \$2,264. Janusz responded that this bill is for maintenance of the old software. When the new software goes live on May 1st, the bill will be pro-rated and refunded as the new software will not require a yearly maintenance fee, but will instead charge a small transaction fee.

Fara moved, seconded by Malloy to Approve the December bills.

Ayes: Bergholz, Fara, Malloy, Quigley      Nays: None      Abstain: None

**ADJOURNMENT TO EXECUTIVE SESSION**

Malloy moved, seconded by Bergholz and unanimously approved to adjourn the regular meeting at 7:12 pm.

Respectfully submitted,

Sherry Stednitz  
Recording Secretary