

**Burr Ridge Park District
Regular Meeting
September 11, 2017**

REGULAR MEETING

The regular meeting of the Burr Ridge Park District was called to order at the Burr Ridge Community Center at 6:30 pm by President Quigley.

Present: Caplis, Lawrence, Malloy, Quigley
Absent: Fara
Also present: Jim Pacanowski, Director
Superintendent of Recreation Lavonne Campbell
Supt. Of Finance Janusz

APPROVE

September 11, 2017 Agenda

No changes were made to the Agenda.

August 14, 2017 Regular Meeting Minutes

Lawrence moved, seconded by Malloy, and approved by roll call vote to approve the August 14, 2017 Regular Meeting Minutes.

Ayes: Caplis, Lawrence, Malloy, Quigley Nays: None Abstain: None

August 14, 2017 Executive Session Minutes

Lawrence moved, seconded by Malloy, and approved by roll call vote to approve the August 14, 2017 Executive Session Minutes.

Ayes: Caplis, Lawrence, Malloy, Quigley Nays: None Abstain: None

OPEN FORUM

No Open Forum

CORRESPONDENCE

Nothing further added to the written correspondence.

REPORTS

Director of Parks and Recreation

Nothing further added to the written report.

Superintendent of Finance

In addition to the written report Janusz reported that Pedal in the Parks was a successful event with beautiful weather and a great time was had by all.

Recreation Division

In addition to the written report, Campbell reported that preschool had an increase in enrollment which necessitated a need for an increase in staff.

UNFINISHED BUSINESS

No Unfinished Business

NEW BUSINESS

Review Woods Pool 2017 Financial Report

Pacanowski presented the Board with a 2017 Woods Pool Financial Report summarizing budgeted and actual expenditures.

The report also summarized a preliminary budget for 2018 Capital Development.

Quigley asked what is needed from the Board.

Pacanowski responded that a consensus would be needed for a commitment for a 2018 season, and also barring any catastrophic occurrence, a 3 year commitment for Woods Pool.

Quigley asked for verification that a deficit of \$13-14,000 is anticipated for 2018 with a potential capital of up to \$27,000 to be spent. Using the Financial Report as a guide, it can be expected to spend approximately \$35,000 each year on the pool for a total of approximately \$100,000 over 3 years.

Pacanowski responded that such a result is indeed possible.

Pacanowski stated that the pool is on the front edge of infrastructure shape. It should be in good shape; the chlorinator, heater and pumps are new. The roof and floor are the two items in capital development which are in need of replacement. Other than that it still appears solid.

Lawrence asked if lifeguards receive retirement benefits.

Campbell responded that they do not receive retirement benefits.

Lawrence asked how his daughter received retirement benefits.

Campbell responded that the Nationwide 457 plan is paid for by the employee.

Lawrence asked if this is an option for the employee.

Janusz responded that this is not an option for the employee. It is mandatory and it is a replacement for social security.

Campbell responded that lifeguards are no longer paid while attending training for certification.

Wages were raised slightly this season in order to remain competitive in the marketplace.

Lawrence asked if lifeguards are paid overtime.

Campbell responded that overtime is not paid very often.

Caplis stated that the Burr Ridge Park District staff does a great job keeping costs down at Woods Pool. The issue is that Woods Pool is a topic for the budget every year. The bottom line is that there are 77 family members. It is not going to get any better, and probably is not going to get much worse. The question is are we willing to commit \$25,000 a year to a loss. There are other aspects and plusses to this, it gets community involvement, and gets the community giving to the foundation, foundation members are also members of the pool. The bottom line is we're paying Charlie \$25,000 to mow the grass and prepare the parks for this month. \$25,000 per year for Woods Pool, albeit I don't like it, but I don't think it is devastating for the budget. I would put Woods Pool on the budget for 3 years so I don't have to talk about it again for 3 years. When the day comes that we have to tear it down and put a new one in, I don't think it will happen. You do a great job of controlling the costs on the pool, continue doing a great job of it.

Pacanowski stated that there would, in fact, be other things that would be looked at before Woods Pool if there was \$25,000 that needed to be cut from the budget due to the number of participants that do use it for our aquatic service.

It was unanimously decided to budget Woods Pool for 3 years instead of a yearly basis.

Discuss New Recreation Specialist Full-Time Position for FY 2018-19

Pacanowski presented to the Board a summary of responsibilities for a Recreation Specialist for a full time position for the Board's consideration. Dave Nowak is the employee recommended for this position.

Quigley asked for verification of the Insurance premium.

Janusz stated that the insurance estimate was the worst case scenario.

Caplis stated that for the size of the Burr Ridge Park District, the full time staff is probably the smallest that there is compared to other park districts the same size.

Caplis added that with the age of the current staff, it is a good idea to add staff that is just starting their career.

It was unanimously approved to add a full time Recreation Specialist for FY 2018-19.

Approve Personalizationmall.com Request for 2017 Parking Accommodations.

Pacanowski presented to the Board a request for Personalization Mall to use the west parking lot from mid-November to mid-December for a third year, at a rate equal to last year.

It was unanimously agreed to approve the request for parking accommodations for 2017 for Personalization Mall.

Approve Mazulla Concession Stand Agreement for Fallball

Janusz stated that the concession stand agreement for fallball is the same as the previous agreement with no changes.

Malloy moved, seconded by Caplis and approved by roll call vote to Approve Mazulla Concession Stand Agreement for Fallball.

Ayes: Caplis, Lawrence, Malloy, Quigley Nays: None Abstain: None

APPROVAL OF BILLS

Malloy asked for verification of the water bill for Harvester for \$2,400. Pacanowski responded that it is a normal bill for washrooms, fountains, splash pad, etc. It will double checked to make sure there is not a mistake by the public works department.

Caplis asked for verification of the Oak Grove trail restoration. Pacanowski responded that the trails were starting to lose material from shifts and losses of material when it rains.

Caplis asked for verification of the Oak Grove concrete restoration. Pacanowski responded that cracks on the concrete pad of the shelter were repaired.

Malloy moved, seconded by Caplis to Approve the September bills.

Ayes: Caplis, Lawrence, Malloy, Quigley Nays: None Abstain: None

REGULAR MEETING

Lawrence moved, seconded by Malloy to Adjourn the Regular Meeting at 7:17 pm.

Respectfully submitted,

Sherry Stednitz
Recording Secretary