

**Burr Ridge Park District
Regular Meeting
February 12, 2018**

REGULAR MEETING

The regular meeting of the Burr Ridge Park District was called to order at the Burr Ridge Community Center at 6:30 pm by President Quigley.

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|---------------|----------------------------------------------------------------------------------------------------------------------|
| Present: | Fara, Lawrence, Malloy, Quigley |
| Absent: | Caplis |
| Also present: | Jim Pacanowski, Director Superintendent of Finance, Jamie Janusz Superintendent of Recreation Lavonne Campbell |

APPROVE

February 12, 2018 Agenda

No changes were made to the Agenda.

January 8, 2018 Regular Meeting Minutes

Lawrence moved, seconded by Fara and approved by roll call vote to approve the January 8, 2018 Regular Meeting Minutes.

Ayes: Fara, Lawrence, Quigley Nays: None Abstain: Malloy

January 8, 2018 Executive Session Minutes

Fara moved, seconded by Lawrence and approved by roll call vote to approve the January 8, 2018 Executive Session Minutes.

Ayes: Fara, Lawrence, Quigley Nays: None Abstain: Malloy

OPEN FORUM

No Open Forum

CORRESPONDENCE

This is a loss control year which is a big ordeal over the course of the year. After we have been reaccredited we will receive a \$1500 reimbursement check for a three year duration until the next cycle.

REPORTS

Director of Parks and Recreation

In addition to the written report, Pacanowski informed the Board that the homestead project is dynamic and moving along and shared some additional aspects of the project which included drawings.

Fara asked how large the structure will be.

Pacanowski responded approximately 24 feet long by 6 feet high by 5 feet deep.

Pacanowski also presented some of the musical instrument elements that will be in the barn structure.

In addition to the written report, there was some additional discussion regarding political campaigning on park district property.

Superintendent of Finance

In addition to the written report, Janusz reiterated that the refund for savings has closed today. Due to weather conditions, the Foundation Meeting was cancelled on Thursday and the next meeting is scheduled for March 1st.

Recreation Division

In addition to the written report, Campbell stated that the brochure is currently being worked on, active adult classes are full and Breakfast with the Bunny is coming up.

UNFINISHED BUSINESS

Approve Capital Development Spending Plan 2018-2028

Quigley asked if there are ever any requests to look at the Capital Development Spending Plan from the public.

Pacanowski responded that there aren't requests, however, the Plan is posted online at the website and if there was a request they would be referred to the website.

Lawrence asked how long the Plan could go if we did not refinance, and is that a consideration?

Pacanowski responded that the answer presented during the research and discussion preceding the final plan authorization showed the approximate year where we would be plunging below our 50% fund balance requirement. If we proceeded in accordance with the steps of the plan, that specific year would be somewhere around 2021 or 22. The Capital Development Plan was written with the assumption that the Board consensus was that there was going to be a refinancing in the neighborhood of the year 2020. If finances are better than anticipated at that time, the Board has the option to delay the refinancing.

Malloy moved to Approve Capital Development Spending Plan 2018-2028, seconded by Fara, and approved by roll call vote.

Ayes: Fara, Lawrence, Malloy, Quigley Nays: None Abstain: None

NEW BUSINESS

Review Summer 2017 Program Budget Actuals

Pacanowski previously distributed the actual budget totals for Summer 2017.

Fara asked if it a program says "No Revenue" - was it dropped due to no attendance?

Pacanowski responded that yes, the program was cancelled.

Fara stated that 7 programs didn't come to fruition.

Fara asked if we research why the class isn't attractive.

Pacanowski responded that it may be just an idea we were trying, it may have been a filler type program. None of the programs cancelled in the summer were big programs.

Campbell added that Base Camp Harvester full week classes did not run, however 2 one night sessions did go in the fall. Therefore, this summer we will run 4 one night sessions. The reasons vary from program to program. We do have a low cancellation rate.

APPROVAL OF BILLS

Lawrence asked how far do you extend the Wi-Fi.

Janusz responded that it extends approximately 100 feet outside.

Lawrence asked if the Wi-Fi can be used while watching a baseball game.

Janusz responded maybe. We attempted this for credit card charges for Harvest Fest. It will go about as far as the concession stand and about as far as the basketball court.

Fara asked if it is password protected?

We have two. One is protected. One is a guest which is not.

Lawrence asked how you calculate per diem.

Janusz responded \$75 a day times 3 days.

Lawrence asked when you review cell phone packages.

Janusz responded that there are several cell phone packages. Some are for day camp, some for preschool, the pool, and administration.

Lawrence asked if there was a land line at the pool.

Campbell responded that there is a land line, internet, and a cell phone for the pool.

Campbell added that we have 5 cell phones on the oldest AT&T package.

Malloy moved, seconded by Fara to Approve the February bills.

Ayes: Fara, Lawrence, Malloy, Quigley

Nays: None

Abstain: None

ADJOURN TO EXECUTIVE SESSION

Adjourn to Executive Session for the Purpose of Discussing Pending Litigation

Malloy moved, seconded by Lawrence and approved by roll call vote to Adjourn to Executive Session for the purpose of discussing pending litigation at 7:09 pm.

Ayes: Fara, Lawrence, Malloy, Quigley
None

Nays: None

Abstain:

REGULAR MEETING

Fara moved, seconded by Lawrence to Adjourn the Regular Meeting at 7:12 pm.

Respectfully submitted,

Sherry Stednitz
Recording Secretary