

**Burr Ridge Park District
Regular Meeting
August 8, 2016**

REGULAR MEETING

The regular meeting of the Burr Ridge Park District was called to order at the Burr Ridge Community Center at 6:30 pm by President Quigley.

Present: Board Members Bergholz, Caplis, Fara, Malloy, Quigley
Also Present: Director Jim Pacanowski
Superintendent of Finance, Jamie Janusz
Superintendent of Recreation, Lavonne Campbell
Members of the Community

APPROVE

August 8, 2016 Agenda

Pacanowski suggested moving Item VIIA, Discuss Burr Ridge Community Park Foundation Fitness Court Initiative, to after Item IV, Correspondence, in order to accommodate members of the community in attendance.

July 18, 2016 Regular Meeting Minutes

Caplis moved, seconded by Malloy, and approved by roll call vote to approve the July 18, 2016 Regular Meeting Minutes.

Ayes: Caplis, Fara, Malloy, Quigley Nays: None Abstain: Bergholz

OPEN FORUM

No Open Forum

CORRESPONDENCE

Nothing further added to the written report.

NEW BUSINESS

Discuss Burr Ridge Community Park Foundation Fitness Court Initiative

Pacanowski prepared and distributed a list of potential locations for a fitness court based upon the directive from the Board to move forward with research of potential park location sites.

Bergholz asked if the decision for the location of the fitness site should be a financial decision or aesthetic decision.

Malloy stated that convenience should also be considered for the fitness site.

Pacanowski responded that a detailed description including financial estimates and aesthetic and convenience pros and cons are listed for each site in order for the Board to make a decision.

Some discussion was held to verify exact locations for each potential site.

Caplis stated that the site between the volleyball and tennis court would require significant redesigning.

Bergholz added that the cost for redesign would probably cost \$10,000.

Pacanowski stated that preliminary estimates are closer to \$25,000 to \$30,000 for the preparation work for re-design which is listed in detail on the written report.

Bergholz stated this site would not be an ideal location, however, Oak Grove is not a location that is believed to be the best site for this use and prefer a site at Harvester Park.

Fara added that Oak Grove may be a good location for a fitness site so as not to force another element into an already busy area at Harvester Park. In addition, Fara added that a fitness site similar to the one currently being discussed was once considered at Oak Grove Park. Oak Grove Park is a passive park, the fitness component is also a passive component. In addition, plenty of parking is available at Oak Grove Park.

Pacanowski responded that the fitness site at Oak Grove Park was proposed in order to make a more attractive grant proposal. After more research of usage patterns at the now developed Oak Grove Park, it was recommended that a fitness site was not the best use for the area.

Caplis asked if there was a fitness site previously located at another park site.

Pacanowski responded that there was previously a fitness site at Lake Ridge Club.

That site, along with many others in the Chicagoland area, have been taken down.

Caplis asked how large the fitness site would need.

Bergholz responded the pad is currently being recommended for 9 pieces on a 900 to 1,000 square foot pad. In addition, Bergholz added that Oak Grove is not an unsatisfactory site, however, in order to ensure proof of concept, a Harvester Park location should be chosen. Harvester Park is already a destination park. Oak Grove Park is currently used largely by people in nearby offices. In addition, the fitness site should be grouped together and not spread out.

Malloy stated that if somebody is going to drive solely in order to exercise, they will most likely drive to a fitness club. Harvester Park would be a better site since it is a destination park and some of the target group of users will already be at the park.

Caplis asked for Pacanowski's input for the best location

Pacanowski responded that the west parking lot area would be not too far away, close enough to restrooms, but not in the way of other components of the park. In addition, there won't be any difficulties among the high usage of the basketball court area. In addition, the basketball area is just large enough to fit the pad required for the fitness pieces and it would be very tight.

Bergholz asked if there is currently regular use in the flat space between the basketball courts.

Pacanowski stated that there is currently heavy use in that area for day camp, other camps, and daily use as people spread out in the park.

Bergholz asked if there would be room behind the fence of the tennis courts.

Pacanowski responded that there would not be enough room to accommodate the fitness pad.

Caplis stated that price, aesthetics and usage restrictions, eliminate 3 proposed areas. Two areas remain; Harvester Park just south of the west parking lot, and Oak Grove northwest section, west of the savannah.

Fara stated his concern is what activities are conducted on the west parking lot area of Harvester Park.

Pacanowski responded that Fallball, Flag Football, Archery, Soccer, and open play are some of the activities conducted on the west end of Harvester Park. It is not an area that is over-crowded, but it does get its' share of usage.

Caplis stated that a porta-potty is located in that area.

Pacanowski added that a restroom with running water is located approximately the same distance away as a typical walk from a crowded east parking lot to the center of the park.

Bergholz added that the restrooms at Oak Grove are a concern.

Quigley asked if the Board Members have decided unanimously to move forward with contributing towards the fitness site.

Bergholz stated that the Foundation is anticipating to donate approximately \$30,000 and will be holding fundraisers in order to achieve that amount. A location does not need to be decided today, however, if Oak Grove is going to be the location, a public meeting should be held.

Fara asked if the Oak Grove area designated for the fitness site would be a sunny location or shaded by trees.

Pacanowski stated that the site would be somewhat shaded by surrounding trees, and would therefore reduce the amount of money needed because shade structures would be significantly reduced or not need to be purchased at all.

Fara stated that a significant amount of money will be spent on shade structures if the fitness site is located in Harvester Park.

Malloy asked if the fitness site at Oak Grove would damage any oak trees.

Pacanowski stated that no structure/pad would be placed within the drip line of the trees.

Bergholz stated that the savannah is currently getting further from the pond and would incur additional mowing if the fitness site were placed at Oak Grove.

Pacanowski responded that the area is mowed 3-4 times per year to keep the growth down.

Malloy asked if the fitness pad is rubber.

Pacanowski responded that the pad would depend upon the type of equipment selected. The pad could be rubber or cement or a combination of both.

Fara stated that the fitness site would need to be more rustic looking than that presented in order to fit in with surrounding elements if the site chosen were Oak Grove Park.

Bergholz stated that the pictures presented for fitness equipment pieces were just for samples and examples of what is available.

Pacanowski added that earth tone colors are always available for these types of equipment.

Mary Harrell, 1332 Laurie Lane, Burr Ridge, stated that the Foundation is excited to have a project to work towards making a contribution to the park. While Oak Grove would be a nice location, it is feared that proof of concept would be lost there and for that reason would like the fitness site to be located at Harvester Park.

In addition, if the fitness site were located near the west parking lot, there would be available space to possibly expand on adult elements in the future, with things such as bocce ball.

Laurie Chang, 9550 Pacific Ct., Burr Ridge, stated that the safety of the people coming to exercise is of importance and believes there is more risk at Oak Grove than Harvester Park.

Bergholz stated that the area between the volleyball and tennis court would be highly visible and would agree to spend \$30,000 to redesign that area.

Pacanowski stated that even after the redesign the fitness site would just fit in that area, and the flexibility and ability to conduct any other function there would be lost.

Caplis added that aesthetically it would be too forced.

Bergholz asked if the fitness site could be located in the swail area.

Pacanowski responded that electric is located there and the area is not large enough.

Quigley asked board members to pick a site in order to allow Pacanowski the ability to work more specific financial requirements.

Caplis reiterated that only 2 options are available. Oak Grove Northwest Section, and Harvester Park, West Parking Lot.

Caplis asked if any oak trees will need to be removed or damaged for the site.

Pacanowski responded that no trees will be harmed for the site.

Caplis asked Pacanowski to get back to the Board with numbers for both sites.

Pacanowski responded that estimated numbers have been supplied to the Board on the written report. It is estimated that approximately \$27,000 will be required.

Quigley stated that the entire project will cost approximately \$60,000.

Bergholz stated that \$30,000 will be requested from the park district. The other \$30,000 would come from Foundation and is important to the partnership between the two entities.

Fara asked to see what Oak Grove residents think of the fitness site being located there.

Caplis stated that a decision should be made prior to holding a public meeting in order to not spend money and effort unnecessarily.

Caplis asked if the Oak Grove and Harvester west parking lot were similar in price.

Pacanowski responded that they are close in price estimates.

Quigley asked Board Members to realize that estimates are estimates and will most likely go up when actually bid out.

Fara asked if acorns from oak trees would make maintenance of the site at Oak Grove difficult.

Pacanowski responded that it would not since the equipment would be outside the dripline.

Quigley asked who the fitness site is trying to draw as their target group. Bergholz responded that moms, workers, casual exercisers are the target group. Janusz added that marketing efforts of the Foundation would include teens, 13 and older, in order to help curb obesity. Mary Harrell asked if maps of Harvester Park are available. Pacanowski responded that wetland trail maps are available. Janusz added that the brochure lists all parks and amenities. In addition, there may be signage put up in the park.

Quigley asked what was needed from the Board at this time. Pacanowski responded that if the site decided upon is Harvester Park West parking lot, nothing at this time. The Board concluded that west lot is the intended site. Pacanowski will meet with Foundation when needed. Bergholz stated that a representative from Foundation will be appointed as the liaison. Foundation will give a proposal to Pacanowski with budget, structure, equipment selections, timetable needs. Harrell asked for the timing of the availability of funds. Pacanowski stated that the new fiscal year starts May 1st and would be available at that time. Janusz stated that this timeframe would allow Foundation to conduct fundraising efforts. Caplis stated that it would then be a spring construction timeframe.

REPORTS

Director of Parks and Recreation

In addition to the written report, Pacanowski reported that the state permit to fix the breach at McCullough Park was received in 3 days and because of that work has been completed.

Bergholz asked if the park district is responsible for payment of repairs. Pacanowski responded that the responsible party is not known at this time.

Superintendent of Finance

Nothing further added to the written report.

Recreation Division

Nothing further added to the written report.

UNFINISHED BUSINESS

Discuss Oak Grove Aerator Replacement

Pacanowski notified the Board that a complaint was received from a resident near Oak Grove Park regarding the aesthetics of the pond water since the aerator has been broke. The aerator does not reduce algae, however, it does seem to help in the way the pond looks. The cost to replace the aerator is \$3,500 and about \$800 to \$1,000 annually for electricity.

Bergholz asked if the electricity is seasonally.
Pacanowski responded that it is for 9 months.

Fara asked if the aerator was comparable to Kraml pond.
Pacanowski stated that they are different. Oak Grove is like a small fountain, Kraml aerator is not seen.

Bergholz stated that the aerator would be nice, especially since Oak Grove is a gateway to Harvester Park.

Quigley asked how long the aerator will be expected to last.
Pacanowski stated approximately 7 to 8 years.

It was unanimously agreed to move forward with the replacement of the aerator at Oak Grove Park.

NEW BUSINESS

Review Program Budget Actual Summary For Fall/Winter-Spring 2015/16

Pacanowski presented the board with a detailed summary of the program budget for Fall 2015 and Winter/Spring 2015/16. Most of the gain was in the core programs. 2015-16 increase was achieved by a very busy staff and a facility which was maxed out. It is not anticipated that growth of 20% will be achieved per annum in the future.

Caplis asked if the senior activity programs are over burdening staff.
Campbell responded that a portion of the senior program responsibilities have been passed on to Carrie Navins and Mary Gail Bennett and the salary is built into the trips.
Caplis asked if any other responsibilities are suffering due to senior programming efforts.
Campbell responded that employees are part time employees and therefore are not taking away from other responsibilities. This is a very strong senior program for our area. The cost of the large bus makes pricing of the trips difficult, however, we have been able to keep pricing competitive.

Review School Year 2015/16 Preschool & Before/After School Program Evaluations

Pacanowski informed the Board that all evaluations have been completed and comments have been very positive. Teachers and counselors are revered. Evaluations in the upcoming school year will be conducted on additional programs to complete the cycle.

Campbell added that one place that both saw needed improvement was that parents wanted online payments available. We are moving towards that with new software and online registration next year. In addition, a closed preschool website will be available at that time.

Malloy asked about Spanish class.
Campbell responded that a Spanish enrichment class was available at Gower last year. Due to lack of consistent space availability at Gower, the Spanish class will not be offered next year.

Approve M&M Concessions Fallball Agreement

Janusz informed the Board that M&M has paid \$554.00 of the \$654.00 owed to the park district. The \$554.00 was the amount owed over and above their deposit from last year. They still owe \$100.00 for this year's deposit and will be in Friday to make payment. Caplis asked why Andy's Landscape was paid over \$1,000 for concession stand. Pacanowski responded that these are the aggregate of daily charges to clean public restrooms and shelter/building surrounds at both Harvester and Oak Grove

Caplis moved, seconded by Fara, and approved by roll call vote to approve the M&M Concession Fallball Agreement, pending the payment of \$100.00.

Ayes: Bergholz, Caplis, Fara, Malloy, Quigley Nays: None Abstain: None

APPROVAL OF BILLS

Caplis asked for verification of Circle Tractor fee. Caplis thought the tractor was fixed last month.

Pacanowski responded that the pulley needed to be repaired, constituting a new repair.

Malloy asked for verification of concrete bags payment.

Pacanowski responded that the bags game was extremely heavy and required 6 people to move.

Malloy asked for verification of the fire extinguisher.

Pacanowski responded that this is an annual fee.

Bergholz asked if mowing the swamp willows will keep them from spreading.

Pacanowski stated that mowing the willows will not keep them from permanently spreading but is the least expensive way of maintaining and keeping them controlled.

Malloy asked what the National Geographic bill is for.

Pacanowski stated that is for a yearly subscription.

Malloy asked what circular floor graphics were for.

Pacanowski responded that it is placed on walkways at Harvester Park to advertise for upcoming events.

Malloy asked about screws for picnic tables.

Pacanowski responded that it is for the repair of the picnic table which is cheaper than replacement of the table.

Bergholz asked why \$170 was spent on mulch when \$500 was spent for mulch by Foundation.

Pacanowski responded that the additional mulch was for planting beds not impacted by the Foundations' replanting of the front entrance.

Fara moved, seconded by Malloy to Approve the August bills.

Ayes: Bergholz, Caplis, Fara, Malloy, Quigley Nays: None Abstain: None

ADJOURN TO EXECUTIVE SESSION

Caplis moved, seconded by Malloy, and unanimously approved, to adjourn to the Executive Session For the Purpose of Discussing Potential Litigation at 7:40pm.

RECONVENE REGULAR MEETING

Caplis moved, seconded by Malloy and unanimously approved to reconvene the regular meeting at 7:46pm.

ADJOURNMENT

Caplis moved, seconded by Malloy and unanimously approved to adjourn the regular meeting at 7:46pm.

Respectfully submitted,

Sherry Stednitz
Recording Secretary